

STATE OF CALIFORNIA  
**MANUAL LICENSE RENEWAL APPLICATION**  
**DISPENSING AUDIOLOGY**  
**ANNUAL RENEWAL**

SPEECH-LANGUAGE PATHOLOGY & AUDIOLOGY  
& HEARING AID DISPENSERS BOARD  
1601 RESPONSE ROAD, SUITE 260, SACRAMENTO, CA 95815  
TELEPHONE: (916) 287-7915 WEB: [speechandhearing.ca.gov](http://speechandhearing.ca.gov)

---- PLEASE ALLOW 6 TO 8 WEEKS FOR PROCESSING ----

NAME* _____	<b>Continuing Professional Development/Inactive/Conviction Information</b>  <b>A</b> <input type="checkbox"/> I have completed the required CPD hours for my license or licenses as defined below and wish to renew my license as ACTIVE.  <b>B</b> <input type="checkbox"/> Renew my license as INACTIVE  <b>FOR ALL LICENSEES:</b> Since you last renewed your license, have you had any license disciplined by a government agency or other disciplinary body; or, have you been convicted or any crime in any state, the USA and its territories, military court or a foreign country?  <b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>  I certify under penalty of perjury under the laws of the State of California that the foregoing information is true and correct.  <b>SIGNATURE</b> _____ <b>DATE</b> _____  <b>NOTE:</b> * You must use your legal name for your professional license ** The address you enter on this application is public information, and will be placed on the Internet. Telephone number and email address are confidential and not subject to public disclosure.												
LICENSE NUMBER _____													
EXPIRATION DATE _____													
AMOUNT ENCLOSED _____													
Make check payable to:  <b>SLPAHADB</b>													
PLEASE COMPLETE IF YOU HAVE A NEW PUBLIC ADDRESS, TELEPHONE NUMBER, OR EMAIL ADDRESS**:  ADDRESS _____  PHONE _____  EMAIL _____													
<table border="1"><tr><th colspan="4">RENEWAL FEES</th></tr><tr><td></td><td>Active</td><td>Inactive</td><td>Delinquent</td></tr><tr><td>DAU</td><td>\$280.00</td><td>\$280.00</td><td>\$305.00</td></tr></table>		RENEWAL FEES					Active	Inactive	Delinquent	DAU	\$280.00	\$280.00	\$305.00
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(Detach Here)

**IMPORTANT INFORMATION**

The renewal fee listed above must be postmarked on or before the expiration date of your license. If postmarked after the expiration date, the delinquency fee is required. THERE IS NO GRACE PERIOD. A license that is not renewed by the expiration date is deemed expired. IT IS ILLEGAL TO PRACTICE ON AN EXPIRED LICENSE.

**CONTINUING PROFESSIONAL DEVELOPMENT (CPD) DO NOT SUBMIT CPD RECORDS OF COMPLETION WITH RENEWAL**

Twelve (12) CPD hours are required to renew your license. If you hold both a dispensing audiology and a speech-language pathology license, eight (8) CPD hours are required to renew the dispensing audiology license annually and sixteen (16) CPD hours are required to renew the speech-language pathology license biennially. Fifty (50) percent of the total CPD hours shall be in courses related to hearing aid dispensing. The remaining fifty (50) percent of the total CPD hours shall be in courses relevant to the practice of audiology and shall not be in coursework focusing on hearing aid dispensing. CPD is subject to limitations. Please visit [https://www.speechandhearing.ca.gov/licensees/slp-au\\_cpd\\_req.shtml](https://www.speechandhearing.ca.gov/licensees/slp-au_cpd_req.shtml) for limitations.

**AUDITS**

You must retain your CPD records of completion for at least two years from the date of the license renewal for which the courses were completed. The Board will be performing random audits. If you are audited, you will be required to provide copies of your CPD records at that time as proof of completion of the CPD requirement.

**INACTIVE STATUS**

If you do not have the required CPD hours or wish to change your license to an inactive status, submit the inactive fee. An inactive license can be reactivated at any time by completing the CE required at the time of reactivation.

**CONVICTION / DISCIPLINE**

A **conviction** includes a plea of no contest and any conviction that has been set aside or deferred including infractions, misdemeanors, and felonies. You do not need to report a conviction for an infraction with a fine of less than \$300, unless the infraction involved alcohol or controlled substances. Discipline includes, but is not limited to, suspension, revocation, voluntary surrender, probation, or any other restriction.

**DISPLAY OF LICENSE**

A licensee is required to display their license in a conspicuous place in their primary place of business.

**STATE TAX OBLIGATION – EFFECTIVE JULY 1, 2012**

Pursuant to Business and Professions Code section 31(e), the State Board of Equalization and the Franchise Tax Board may share taxpayer information with a Board. A licensee must pay their state tax obligation and their license may be suspended if the state tax obligation is not paid.

Please be aware of the following information:

- If you practice with an expired or inactive license, it is unlawful and constitutes cause for disciplinary action.
- A licensee is not entitled to payment by a client or an insurer for services performed while license is expired or inactive.
- A licensee's license status and address of record is public information.